

REPORT OF SERVICES
INSTRUCTIONS
INDIVIDUAL REHABILITATION SUPPORTS (RS/T)

I. I. Report of Services:

See Section 10.15 of the Finance Manual for instructions.

II. Report of Monthly Progress:

For each bulleted item, mark one box that best identifies the status. Each item must be marked. The comment section is intended to provide information from staff delivering the service to the LCS and the person.

Comments are required to guide the LCS and the person toward activities that will result in accomplished objectives.

If Objective(s) section is marked as “no progress”, service notes must indicate if actions to correct are needed.

III. Signatures:

The report must first be signed and dated by the provider staff delivering the service.

